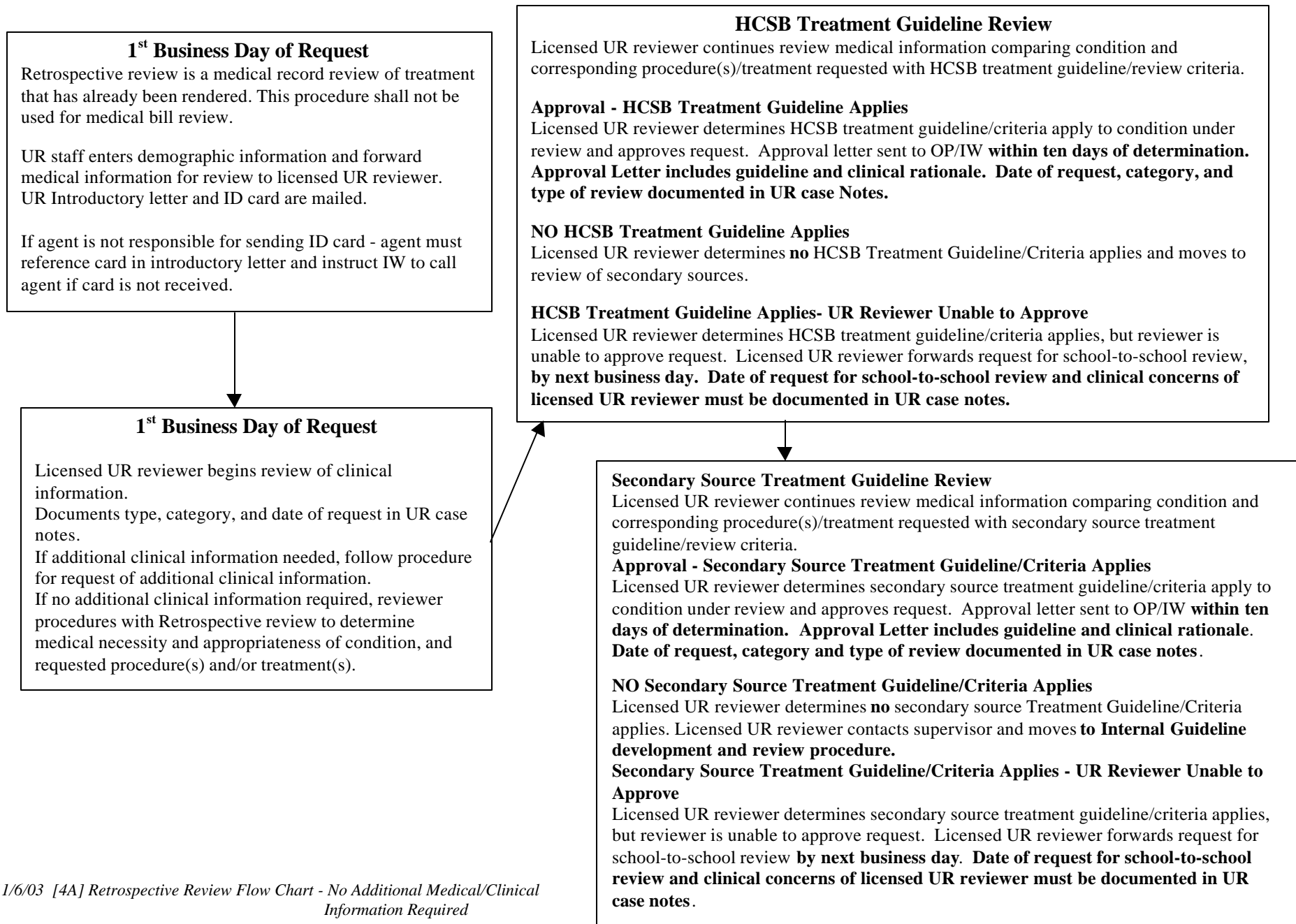


Department of Industrial Accidents
Retrospective Review Procedure - No Additional Medical/Clinical Information Required



School-To-School Review

Approval

Within five (5) days school-to-school reviewer conducts clinical review and renders approval. Approval Letter sent **within ten days of determination. Approval Letter includes treatment guideline/criteria and clinical rationale. Date of request and clinical rationale must be documented in UR case notes.**

Request for Additional Medical Information

By next business day school-to-school reviewer determines additional medical information is required to conduct review. School-to-school reviewer follows procedure for Request of Additional Medical Information.

Adverse Determination

Within five (5) days school-to-school reviewer issues AD.

AD Letter **sent within ten days of adverse determination.**

AD Letter includes guideline/criteria, clinical rationale, and appeal procedure. **Date of request, type of review, and clinical rationale documented in UR case notes.**